



# 169(1B)

Return by a public company purchasing its own shares for holding in treasury

CHWP000

Pursuant to section 169(1B) of the Companies Act 1985

Please do not write in the space below. For Inland Revenue use only.

Please complete legibly in black type or bold block lettering

Company Number

Company Name in full

  


**PART A: PURCHASE BY COMPANY OF ITS OWN SHARES FOR HOLDING IN TREASURY**

**Note**  
This return must be delivered to the Registrar within a period of 28 days beginning with the first date on which shares to which it relates were delivered to the company. Shares placed in treasury must be "qualifying shares" as defined by section 162(4) of the Companies Act 1985

Class of shares (ordinary or preference etc)

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Number of shares

--	--	--

Date(s) shares delivered to the company

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For each share:

Nominal value

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Maximum price paid

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Minimum price paid

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The aggregate amount paid by the company for the shares to which this return relates was:

£	
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Stamp Duty is payable on the aggregate amount at the rate of 0.5 % rounded up to the nearest multiple of £5

£	
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**PART B: FULLY PAID BONUS SHARES PLACED IN TREASURY PURSUANT TO SECTION 162C(6) OF THE COMPANIES ACT 1985**

Class of shares (ordinary or preference etc)

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Number of shares

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Nominal value of each share

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Date(s) shares delivered to the company

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\*\*Delete as appropriate

Signed

Date

(\*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver)

You do not have to give any contact information in the box opposite, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX number	DX exchange

Companies House receipt date barcode

**This form has been provided free of charge by Companies House.**

When you have completed and signed the form and it has been stamped by the Inland Revenue please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for companies registered in Scotland **DX 235 Edinburgh or LP - 4 Edinburgh 2**

## Notes for completion

1. If this return shows that shares have been purchased to be held in treasury, before it is delivered to Companies House the return must be “stamped” by the Inland Revenue Stamp Office to confirm that the appropriate amount of Stamp Duty has been paid. **If the return has not been stamped Inland Revenue penalties may apply.** The Inland Revenue Stamp Office is located at:

London Stamp Office  
Ground Floor  
South West Wing  
Bush House  
Strand  
London  
WC2B 4QN

Tel: 020 7438 7252/7452

Cheques for Stamp Duty must be made payable to “Inland Revenue - Stamp Duties” and crossed “Not Transferable”.

2. After this form has been “stamped” and returned to you by the Inland Revenue it must be sent to the Registrar of Companies (addresses overleaf).
3. Note: If this return shows that fully paid bonus shares have been placed in treasury (that is, no entry has been made in part A), the form should be sent directly to Companies House.